



Dated: May 27, 2020

WARNING LETTER

Name: Khurram Shahzad S/O: Malik Liaqat Ali

CNIC #: 374015-130470-3

E.ID: PRO-0178

Designation: Litigation & Collection Officer

Dept.: WC Collections

Location: Islamabad

In accordance with the policy, this is a letter of warning. This action is based on your (list performance deficiencies and/or unaccepted behaviors).

Reason: ☐ Disobedience ☐ Intoxication ☐ Tardiness ☐ Foul Language

☒ Low performance ☐ Misuse of Equipment ☐ Other

Explain Reason: Due to Low Performance in the month of May, 2020 till (May 22nd, 2020)

Monthly Target Vs. Achieved: \$21,000 / \$7,923

Last Week Target: \$5,250

Total Remaining Target: \$13,077

The intent of this warning letter is to inform you that your performance has not been satisfactory for the reasons indicated above and to provide you with an opportunity to correct this situation. If your performance is not improved then company holds the right to take strict actions against you.

I acknowledged this warning letter by signing below.

Khurram Shahzad

Employee Name

Issued By: Faraz Manzoor

Department Head: Masood Sabir

Team Lead: M. Adil Khalid

Note: This is computer generated document which does not require a signature.

Warning Letter: Khurram Shahzad

PROTEGE GLOBAL HRM

mail.google.com/mail/u/0/#search/PRO-0178/KtbxLxGcBckdtCKrCIQCwQffMHPVgdItFg

G-Suite Medflow HRM Skype (Security) Settlement Portal Forum Settlement Portal Tax Calculator - 201... NTN/STRN Inquiry EOBI's Facilitation List - Exit Interview Speed Test

Gmail

PRO-0178

G Suite

Warning Letter: Khurram Shahzad - PRO-0178

Reply

Reply all

Forward

Josh Parker

to me, Josh, Faraz

Dear Sir ,

Acknowledged. ,

Thank you,

Josh Parker
Case Worker
Workers Compensation Department
Medical Lien Management, Inc.
Office: (951) 808-3877 Ext: 586
Direct: (909) 698-8128
Fax: (951) 281-6235
Mail: P.O. Box 6829 Norco, CA 92860
Email: josh.parker@medicallienmgt.com
Website: www.medicallienmgt.com

Inam Sajjad

Hello Khurram Shahzad aka Josh Parker, Please find attached the warning letter and acknowledge it accordingly. Regards, Inam Muhammad Sajjad. Payroll & Reportin

Wed, May 27, 6:27 AM (1 day ago)

Warning Letter: Khurr...

Skype [1]

Microsoft Excel - List

Google Hangouts - in...

Screenshots

Need to Move

Warnings

8:34 AM