



Dated: May 27, 2020

WARNING LETTER

Name: Mohsin Kashif Chandna S/O: Kashif Naseem Chandna

CNIC #: 42201-5480403-3

E.ID: APD-0121

Designation: Litigation & Collection Officer

Dept.: WC Collections

Location: Karachi

In accordance with the policy, this is a letter of warning. This action is based on your (list performance deficiencies and/or unaccepted behaviors).

Reason: Disobedience Intoxication Tardiness Foul Language
 Low performance Misuse of Equipment Other

Explain Reason: Due to Low Performance in the month of May, 2020 till (May 22nd, 2020)

Monthly Target Vs. Achieved: \$29,000 / \$3,865

Last Week Target: \$7,250

Total Remaining Target: \$25,135

The intent of this warning letter is to inform you that your performance has not been satisfactory for the reasons indicated above and to provide you with an opportunity to correct this situation. If your performance is not improved then company holds the right to take strict actions against you.

I acknowledged this warning letter by signing below.

Mohsin Kashif Chandna

Employee Name

Issued By: Faraz Manzoor

Department Head: Masood Sabir

Team Lead: Ayesha Sharf

Note: This is computer generated document which does not require a signature.



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Warning Letter: Mohsin Kashif Chandna - APD-0121 InboxReply Forward**Dennis Haden**

to me

8:12 AM (24 minutes ago)



Acknowledged.

Thank you,
Dennis Haden
Case Worker.
Workers Compensation Department
Medical Lien Management, Inc.
Office: (951) 808-3877 Ext:117
Fax: (951) 707-4565
Mail: P.O. Box 6829 Norco, CA 92860
Email: dennis.haden@medicallienmgt.com
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**Inam Sajjad**

6:41 AM (1 hour ago)



Hello Mohsin Kashif Chandna aka Dennis Haden, Please find attached the warning letter and acknowledge it accordingly. Regards, Inam Muhammad Sajjad. Payroll & R