



Dated: August 11, 2020

WARNING LETTER

Name: Mohsin Kashif Chandna S/O: Kashif Naseem Chandna
CNIC #: 42201-5480403-3
E.ID: APD-0121
Designation: Litigation & Collection Officer
Dept.: WC Collections
Location: Karachi

In accordance with the policy, this is a letter of warning. This action is based on your (list performance deficiencies and/or unaccepted behaviors).

Reason: Disobedience Intoxication Tardiness Foul Language
 Low performance Misuse of Equipment Other

Explain Reason: Due to not following the SOPs.

The intent of this warning letter is to inform you that you have not been following the work SOPs and not been putting notes on files even after you were instructed by your manager multiple times and still no such improvement have been found till date. for the reasons indicated above you are being provided with an opportunity to correct this situation. If it is not improved then company holds the right to take strict actions against you.

I acknowledged this warning letter by signing below.

Mohsin Kashif Chandna

Employee Name

Issued By: Danish Junejo

Department Head: Masood Sabir

Team Lead: Muhammad Mujtaba Khan

Note: This is computer generated document which does not require a signature.



Inam Sajjad <inam.sajjad@appedology.com>

Warning Letter - Mohsin Kashif Chandna - APD-0121

2 messages

Dennis Haden <dennis.haden@medicallienmgt.com>

Thu, Aug 13, 2020 at 9:04 PM

To: Danish Junejo <danish.junejo@appedology.com>

Cc: Dennis Haden <mohsin.kashif@appedology.com>, Faraz Manzoor <faraz.manzoor@appedology.com>, Inam Sajjad <inam.sajjad@appedology.com>, Appedology HR <hr@appedology.com>

Acknowledged.

Thank you,
Dennis Haden
Case Worker.
Workers Compensation Department
Medical Lien Management, Inc.
Office: (951) 808-3877 Ext:117
Fax: (951) 707-4565
Mail: P.O. Box 6829 Norco, CA 92860
Email: dennis.haden@medicallienmgt.com
Website: www.medicallienmgt.com

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[Quoted text hidden]

Danish Junejo <danish.junejo@appedology.com>

Wed, Aug 12, 2020 at 4:52 AM

To: mohsin.kashif@appedology.com, "Haden, Dennis" <dennis.haden@medicallienmgt.com>

Cc: Faraz Manzoor <faraz.manzoor@appedology.com>, Inam Sajjad <inam.sajjad@appedology.com>, Appedology HR <hr@appedology.com>

Hello Mohsin Kashif Chandna a.k.a Dennis Haden,

Please find attached the warning letter

Regards,

Danish Junejo

Organizational Development Executive

Appedology (PVT)LTDEmail: danish.junejo@appedology.com

Cell: +92 335 221 3670

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