



Dated: June 25, 2020

## **WARNING LETTER**

To,

**Name:** Vijay Kumar Laloo **S/O** Laloo Kambley

CNIC #: 42301-1603239-5

E.ID: APD-0094

Designation: Litigation & Collection Officer

Dept.: WC Collections

Location: Karachi

In accordance with the policy, this is a letter of warning. This action is based on your (list performance deficiencies and/or unaccepted behaviors).

Reason: ☐ Disobedience ☐ Intoxication ☐ Tardiness ☐ Foul Language

☒ Low performance ☐ Misuse of Equipment ☐ Other

Explain Reason: Due to Low Performance in the month of June, 2020.

The intent of this warning letter is to inform you that your performance has not been satisfactory for the reasons indicated above and to provide you with an opportunity to correct this situation. If your performance is not improved then company holds the right to take strict actions against you.

I acknowledged this warning letter by signing below.

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Vijay Kumar Laloo

**Employee Name**

**Issued By:** Faraz Manzoor

**Department Head:** Masood Sabir

**Note:** This is computer generated document which does not require a signature.



Warning Letter - Vijay Kumar Lak

Admin console

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(1) WhatsApp

mail.google.com/mail/u/0/#search/APD-0094/QgrcJHrnqzBdfjNcfIMvRklItngwgCcNKqL

for a

3/5

Gmail

APD-0094

G Suite

Warning Letter - Vijay Kumar Laloo - APD-0094

Inbox

Acknowledged.

Received, thank you.

Thanks a lot.

Reply

Reply all

Forward

Michael Smith

to me, Michael, Faraz, Charlotte

Acknowledged

Michael Smith

Case Worker

Workers Compensation Department

Medical Lien Management, Inc.

Office: (951) 808-3877 Ext:148

Direct: (909) 698-8042

Fax: (951) 707-4565

Mail: P.O. Box 6829 Norco, CA 92860

Email: [michael.smith@medicallienmgt.com](mailto:michael.smith@medicallienmgt.com)

Website: [www.medicallienmgt.com](http://www.medicallienmgt.com)

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Inam Sajjad

Reminder. Appedology Pvt. Ltd. [inam.sajjad@appedology.com](mailto:inam.sajjad@appedology.com)

Inam Sajjad

<[inam.sajjad@appedology.com](mailto:inam.sajjad@appedology.com)>

to Michael, Michael, Faraz

Warning Letter - Vijay...

isb

Screenshots

Microsoft Excel - Mo...

7:01 PM