



Dated: August 17, 2020

WARNING LETTER

Name: Danish Muhammad Salman Shaikh S/O: Muhammad Farooq Shaikh

CNIC #: 42000-2745628-9

E.ID: APD-0083

Designation: Litigation & Collection Officer

Dept.: WC Collections

Location: Karachi

In accordance with the policy, this is a letter of warning. This action is based on your (list performance deficiencies and/or unaccepted behaviors).

Reason: ☒ Disobedience ☐ Intoxication ☐ Tardiness ☐ Foul Language
☐ Low performance ☐ Misuse of Equipment ☐ Other

Explain Reason: sharing confidential information

This act of your as mentioned above constitutes misconduct as per the certified Standing orders of the Company. I agree to the warning that has been given to me, which had its validity and is being handed out with a way to rectify myself, as how I may refrain myself committing to any mistakes in the future.

I acknowledged this warning letter by signing below.

Danish Muhammad Salman Shaikh

Employee Name

Issued By: HR/ Faraz Manzoor

Department Head: Muhammad Hassam Sajjad

Note: This is computer-generated document that does not require a signature.



Inam Sajjad <inam.sajjad@appedology.com>

Warning Letter - Danish Muhammad Salman Shaikh - APD-0083

2 messages

Sam Khan <sam.khan@medicallienmgt.com>

Mon, Aug 17, 2020 at 9:18 PM

To: Danish Junejo <danish.junejo@appedology.com>, Faraz Manzoor <faraz.manzoor@appedology.com>

Cc: danish.salman@appedology.com, Inam Sajjad <inam.sajjad@appedology.com>, Appedology HR <hr@appedology.com>, "sajjad, hassam" <hassam.sajjad@medicallienmgt.com>

Acknowledged!

Regards**SamKhan**

Phone: (909) 698-8020

Email: sam.khan@medicallienmgt.com

Skype: googlevoice141

[Quoted text hidden]

Danish Junejo <danish.junejo@appedology.com>

Mon, Aug 17, 2020 at 8:40 PM

To: danish.salman@appedology.com, Sam Khan <sam.khan@medicallienmgt.com>

Cc: Faraz Manzoor <faraz.manzoor@appedology.com>, Inam Sajjad <inam.sajjad@appedology.com>, Appedology HR <hr@appedology.com>

Hello **Danish Muhammad Salman Shaikh** a.k.a **Sam Khan**,

Please find attached warning letter

Regards,

Danish Junejo

Organizational Development Executive

Appedology (PVT)LTDEmail: danish.junejo@appedology.com

Cell: +92 335 221 3670

Virus-free. www.avast.com**Warning Letter - Danish Muhammad Salman Shaikh - APD-0083.pdf**

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