

Date: 7th June, 2021

Ref # KHI/E/APD-0560/7/06/21

To,

Mr. Shafqat
S/O Nazir Uddin

Litigation & Collection Officer
(CNIC #42301-0982287-7)

Address: House # -329, Street # 5, Sector "A", Kashmir Colony Karachi.

SUB: SHOW CAUSE NOTICE – LOW PERFORMANCE

It has been reported to the Human Resource Department that you have been advised verbally and in written on numerous occasions to improve your performance. Your consistent low performance is unacceptable under company policies and goes against the terms and conditions of your employment.

You are hereby required to improve your performance within 07 days' time i.e. from 7th June – 15th June 2021 and submit the explanation of your unsatisfactory performance. If you fail to improve your performance by the stipulated date then strict decisions will be taken against you, which may include termination of your employment.

Regards,



Human Resources Department
Appedology Pvt. Ltd.



Inam Sajjad <inam.sajjad@appedology.com>

Show Cause Notice - APD-0560

2 messages

John Pereira <john.pereira@medicallienmgt.com>

Mon, Jun 7, 2021 at 11:27 PM

To: Human Resources <hr@appedology.com>

Cc: "sajjad, inam" <inam.sajjad@appedology.com>, "manzoor, faraz" <faraz.manzoor@appedology.com>

Respected sir,

I have been trying hard and best of my efforts to come up the required level and show consistent performance. I am working hard on my KPI and achieving it on a daily basis whereas my collections are not able to meet the targets. I am trying hard to achieve it.

Thank you,

John Pereira

Case Worker

Workers Compensation Department

Medical Lien Management, Inc.

Office: (951) 808-3877 Ext:1234

Direct: (909) 698-8075

Fax: (951) 281-6235

Mail: P.O. Box 6829 Norco, CA 92860

Email: john.pereira@medicallienmgt.com

Website: www.medicallienmgt.com

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Human Resources <hr@appedology.com>

Mon, Jun 7, 2021 at 11:21 PM

To: John Pereira <john.pereira@medicallienmgt.com>

Cc: "sajjad, inam" <inam.sajjad@appedology.com>, "manzoor, faraz" <faraz.manzoor@appedology.com>

Mr. Shafqat,

PFA show-cause notice. Kindly acknowledge.

Regards**Human Resources Department****Appedology Pvt. Ltd.**hr@appedology.com | jobs@appedology.com |**Contact: 021-35187210 | 0346-4851917**<https://www.linkedin.com/company/appedology-recruitment-pk>**Location Map: <https://bit.ly/33eR2ab>****Show Cause - Shafqat.jpg**
135K

6/10/2021

Medical Lien Management Mail - Show Cause Notice - APD-0560



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