

Date: 09<sup>th</sup> February, 2021

Ref # KHI/E/APD-0390/09/02/21

To,

Mr. Wasif Ahmed Mallik S/O Fayyaz Ahmed Mallick

Sr. Litigation & Collection Officer

(CNIC # 42101-7685930-1)

Address: Flat # C-26, Sheraton Bright, Sector 5.I, North Karachi.

**SUB: SHOW CAUSE NOTICE – Consistent Low Performance**

It has been reported to the Human Resource Department that you have been advised verbally and in written on numerous occasions to improve your performance.

You are hereby required to produce \$5,000 within 04 days' time to show improvement in your performance. If you fail to achieve this target within the stipulated date then strict decisions will be taken against you, which may include termination of your employment.

Regards,



**Human Resources Department  
Appedology Pvt. Ltd.**