

Date: 10<sup>th</sup> November, 2020

Ref # KHI/E/APD-0390/10/11/20

To,

Mr. Wasif Ahmed Mallick  
S/O Fayyaz Ahmed Mallick  
Litigation & Collection Officer  
(CNIC # 42101-7685930-1)  
Address: Flat # C-26, Sheraton Bright, Sector 5.I, North Karachi.

**SUB: 2<sup>nd</sup> SHOW CAUSE NOTICE**

**REF: Show cause Notice Dated (KHI/E/APD-0390/23/10/20)**

With reference to the Show-cause notice provided to you on October 23rd, regarding performance Enhancement. We hereby informed you that you are failed to improve your performance within the stipulated time period, which is unacceptable under company policies and goes against the terms and conditions of your employment.

Further more, you are required to improve your performance within 10 days' i.e. from **10<sup>th</sup> November - 23<sup>rd</sup> November 2020**. If you fail to improve your performance by the stipulated date then strict decisions will be taken against you, which may include termination of your employment.

Regards,



**Human Resources Department**  
**Appedology Pvt. Ltd**