

Job Offer

Dear Mr.Khurram Shahzad,

Congratulations! Pro Global Technologies congratulates you on successfully passing the recruitment process.

We are pleased to inform that you have been selected for the post of **Collection Officer** at **Islamabad office** with salary of **Rs. 35,000/- per month**. Your date of joining is **Monday 18th Nov, 2019**. Also you will be on probation for the period of 90 days i.e."3 Months"

You will get (10) working days of Training which will be Paid only if you attend all Ten (10) business days (excluding any official off/public holidays) and clear the assessment. Training will be provided in the Night Shift from **09:00 pm - 06:00 am**. However, you will be provided with the pick and drop facility during your training period. Please be informed that you will be provided pick and drop from the nearest point of your destination.

After training you will be having an assessment if you clear that assessment then your Probation period will start with Pro Global.

On first day you have to come at 8:00 pm.

Note: You are required to submit the documents on your joining date.

Documents Required:

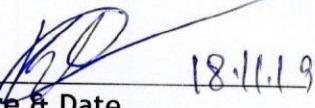
1. 4 Copies of CNIC (Mandatory)
2. 4 Professional Photographs (Mandatory)
3. Copy of educational documents (Mandatory)
4. Copy of Experience Letter (If any)
5. Resignation Acceptance Letter (If any)
6. Recent pay slip (If any)

Please make sure that all the information provided to Pro Global Technologies (Pvt) Ltd. is accurate and authentic as it will be verified. This position is offered subject to satisfactory reference and pre-employment checks. Any unsatisfactory feedback from previous employers or discrepancy found in your records will lead to disqualification from employment

If the terms of this offer are acceptable, please acknowledge this email. Your acknowledgement will confirm the salary agreed upon and other terms of your appointment specified in this letter/email.

Thank you for your interest in Pro Global Technologies.

Signature & Date

 18.11.19