

Notice to Extend Probationary Period

Date: May 27, 2021

Employee ID: APD-0493
DOJ: December 28, 2020
Name: Mr. Muhammed Hasan
Designation: Verifier
Karachi

Re: Notice of Probationary Period Extension

This letter is to inform you that due to your lack of performance, Management has decided to extend your probation period by an additional 90 days.

Please note your position is not confirmed/ permanent with the company due to your low performance and punctuality issues. Hence forth upon your humble request, company is providing you a last chance to improve your performance and demonstrate that you are worth being part of the organization.

Management will assess your performance once you complete your additional probation period. You must improve your performance in order to retain your job else Management holds complete discretion to terminate your employment contract based on your dismal performance trends

Regards


Human Resources Department
Appedology Pvt. Ltd.


May 27th, 2021
Employee Signature