



Notice to Extend Employment Contractual Period

Date: March 15, 2021

Employee ID: APD-0290
DOJ: January 11, 2020
Name: Ms. Kanchan Bai
Designation: Support Executive
Karachi

Re: Notice of Employment Contractual Extension

We are writing this letter to inform you that your employment contract has been extended to six more months from March 12, 2021 till September 12, 2021 due to increased workload.

Please note your position is not confirmed/ permanent with the company as HR will assess the performance including the current project status by the end of this tenure and from the results of that assessment your employment status will either get confirmed or your services will get terminated as per the employment contract.

Regards

A handwritten signature in blue ink, appearing to read 'Jabbar'.

Human Resources Department
Appedology Pvt. Ltd

A handwritten signature in blue ink, appearing to read 'Kulsoom'.

Employee Signature