

Notice to Extend Employment Contractual Period

Date: January 23, 2021

Employee ID: APD-0430  
DOJ: October 21, 2020  
Name: Ms. Syeda Hareem Ali  
Designation: Support Executive  
Karachi

Re: Notice of Employment Contractual Extension

We are writing this letter to inform you that your employment contract has been extended to one more month from January 22, 2021 till April 21, 2021 due to increased workload.

Please note your position is not confirmed/ permanent with the company as HR will assess the performance including the current project status by the end of this tenure and from the results of that assessment your employment status will either get confirmed or your services will get terminated as per the employment contract.

Regards



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Human Resources Department  
Appedology Pvt. Ltd



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Employee Signature