

Date: March 8, 2021

## LETTER OF TRANSFER

To,  
**Minhaj Ur Rehman**  
**WC Collections Department**  
**Karachi.**

Sub: - Transfer order to another Department.

Dear Minhaj Ur Rehman,

We would like to inform you that you are transferred from "**Payment Confirmation Department**" to "**WC Collections**" department with the post of **Litigation & Collection Officer** with effect from March 3, 2021.

Your basic pay will remain the same till further notice by Management.

You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.

Best Regards,



Human Resources  
Appedology Pvt. Ltd.

  
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Received