

Date: March 16, 2021

LETTER OF TRANSFER

To,
Minhaj Ur Rehman
Matrix Document Imaging Department
Karachi.

Sub: - Transfer order to another Department.

Dear Minhaj Ur Rehman,

We would like to inform you that you are transferred from “WC Collections Department” to “Matrix Document Imaging” department with the post of **Scheduler** with effect from March 15, 2021.

Your basic pay will remain the same till further notice by Management.

You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.

Best Regards,


Human Resources
Appedology Pvt. Ltd.


Received

16/3/21