

DATE: January 27, 2021

LETTER OF CONFIRMATION

To,

Zaryab Mansoor

Internal Audit & Data Management Department

Karachi

Respected Zaryab Mansoor,

We are pleased to inform about your successful completion of the three-month probation period i.e. from October 26, 2020 to January 26, 2021. In observation of your satisfactory performance, you have been confirmed from January 27, 2021 for the post of Manager Business Intelligence in Internal Audit & Data Management Department at Appedology Pvt. Ltd. Being a permanent employee, you will be entitled for a mandatory Provident Fund deduction as our monetary benefit. In case of resignation you will have to serve 30 days of notice period, however, your basic pay will remain same till further notification by Management.

All other terms and conditions shall remain unchanged as highlighted in the appointment letter. Please acknowledge the confirmation letter by signing the receiving letter attached within. For any further concerns, you can contact HR Department.

Congratulations and wishes you all the best in your position.

Regards!



HR Department
Appedology Pvt. Ltd.

Signature of Employee:

