

## LETTER OF APPRAISAL

Date: **March 22, 2021**

**Employee ID: APD-0122**

**Saad Salim**

**B-135, Sareen Tower, Sector 15/A/1, North Nazimabad, Karachi.  
Karachi**

### Subject: Salary Increment

Respected Saad Salim,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **Matrix Document Imaging** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **March 1<sup>st</sup>, 2021**.

Your revised salary per month will be stated as below along with the Designation of "**Supervisor QA**".

<b>Basic Salary</b>	<b>PKR 40,800</b>
<b>House Rent</b>	<b>PKR 10,200</b>
<b>Utility Allowance</b>	<b>PKR 6,000</b>
<b>Medical Allowance</b>	<b>PKR 3,000</b>
<b>Gross Salary</b>	<b><b>PKR 60,000</b></b>

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely Yours,



**Human Resources Department**

*IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.*

Mr. / Ms. SAAD SALIM have carefully read the above and are acceptable to me in full.

Date: Mar/23/2021

Signature: 



021-35294929

 2nd Floor, 66c-68c, 25th Street,  
Tauheed Commercial Area, Phase V  
D.H.A Karachi, 75500.



[www.appedology.pk](http://www.appedology.pk)