

LETTER OF APPRAISAL

Date: March 22, 2021

Employee ID: APD-0122

Saad Salim

B-135, Sareen Tower, Sector 15/A/1, North Nazimabad, Karachi.
Karachi

Subject: Salary Increment

Respected Saad Salim,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **Matrix Document Imaging** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **March 1st, 2021**.

Your revised salary per month will be stated as below along with the Designation of **"Supervisor QA"**.

Basic Salary	PKR 40,800
House Rent	PKR 10,200
Utility Allowance	PKR 6,000
Medical Allowance	PKR 3,000
Gross Salary	PKR 60,000

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely Yours,



Human Resources Department

IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

Mr. / Ms. SAAD SALIM have carefully read the above and are acceptable to me in full.

Date: Mar/23/2021

Signature: 