

LETTER OF APPRAISAL

Date: October 23, 2020

Employee ID: APD-0201

Hafiz Muhammad Noman Saeed

House No. C-65, Block-10, Federal B Area, Karachi.

Karachi

Subject: Salary Increment

Respected Hafiz Muhammad Noman Saeed,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **WC Collections** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **October 01st, 2020**.

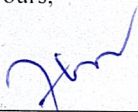
Your revised salary per month will be stated as below along with the Designation of “**Litigation & Collection Officer**”.

Basic Salary	PKR 20,400
House Rent	PKR 5,100
Utility Allowance	PKR 3,000
Medical Allowance	PKR 1,500
Gross Salary	PKR 30,000

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely Yours,



Human Resources Department

IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, in its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

Mr. / Ms. HAFIZ MUHAMMAD NOMAN SAEED have carefully read the above and are acceptable to me in full.

Date: 26-10-2020

Signature: 