

LETTER OF APPRAISAL

Date: **September 15, 2020**

Employee ID: PRO-0125

Zeeshan Ahmed

**House # 2-897/1151, Street #7, Mohalla Millatabad, Rawalpindi,
Islamabad**

Subject: Salary Increment

Respected **Zeeshan Ahmed**,

Pro Global Pvt. Ltd. acknowledges your services and persistent efforts with us in **Infrastructure** Department. Moreover, to reward your exceptional and successive performance with meeting your targets. Management is pleased to announce official Appraisal in your remuneration with effect from **September 01st, 2020**.

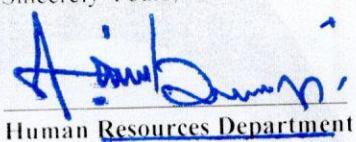
Your revised salary per month will be stated as below along with the Designation of "**IT Operations Executive**".

Basic Salary	PKR 21,000
House Rent	PKR 4,500
Utility Allowance	PKR 3,000
Medical Allowance	PKR 1,500
Gross Salary	PKR 30,000

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Pro Global Pvt. Ltd.

Sincerely Yours,



Human Resources Department

IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, in even its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

Mr. / Ms. Zeeshan Ahmed have carefully read the above and are acceptable to me in full.

Date: 17/Sep/2020

Signature: 