

LETTER OF APPRAISAL

Date: December 2, 2019

Employee ID: PRO-0069

Taimoor Uz Zaman

H # 3, St # 3, Shahjawan Clny, Rawalpindi.,
Islamabad

Subject: Salary Increment

Respected Taimoor Uz Zaman,

Pro Global Pvt. Ltd. acknowledges your services and persistent efforts with us in **WC Collections** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **November 01st, 2019**.

Your revised salary per month will be Rupees **50,000** (Fifty Thousand Only) with the Designation of **“Litigation & Collection Officer”**.

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Pro Global Pvt. Ltd..

Sincerely Yours,



Human Resources Department

IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, in event of its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

I Mr. / Ms. TAIMOOR UZ have carefully read the above and are acceptable to me in full.

Date: 09-Dec-2019

Signature: 