

LETTER OF APPRAISAL

Date: December 2, 2019

Employee ID: APD-C001

Arsalan Abdul Razzaq

Ahmed House C-7, 3rd Floor, Fatima Jinnah Road, Near Cantt Station, Karachi,
Karachi

Subject: Salary Increment

Respected Arsalan Abdul Razzaq,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **Infrastructure** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **November 01st, 2019**.

Your revised salary per month will be Rupees **22,000** (Twenty Two Thousand Only) with the Designation of "**IT Consultant**".

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely Yours,

Human Resources Department

IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, in event of its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

Mr. / Ms. _____ have carefully read the above and are acceptable to me in full.

Date: _____

Signature: _____