

**LETTER OF APPRAISAL**

Date: April 23, 2021

Employee ID: APD-0340

Syed Meesum Abbas

House # L/311, Sector 48-A, Universal Town, Korangi # 1, Karachi.

Karachi

**Subject: Salary Increment**

Respected Syed Meesum Abbas,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **IT Infrastructure** department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **April 1<sup>st</sup>, 2021**.

Your revised salary per month will be stated as below along with the Designation of **"IT Operations Executive"**.

Basic Salary	PKR 23,000
House Rent	PKR 4,500
Utility Allowance	PKR 1,500
Medical Allowance	PKR 1,000
<b>Gross Salary</b>	<b>PKR 30,000</b>

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely Yours,



Human Resources Department

**IMPORTANT NOTE:** your salary revision is confidential information and should remain between you and concern HR member only, in event of its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

Mr. / Ms. Meesum Abbas have carefully read the above and are acceptable to me in full.

Date: 20-May-2021

Signature: 