

LETTER OF APPRAISAL

Date: December 2, 2019

Employee ID: APD-0106

Rafay Ahmed

A-301, Naveed Arcade, Asif Nagar, F.B Area Karachi,
Karachi

Subject: Salary Increment

Respected Rafay Ahmed,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **WC Collections** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **November 01st, 2019**.

Your revised salary per month will be Rupees **40,000** (Forty Thousand Only) with the Designation of **“Litigation & Collection Officer”**.

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely Yours,

Human Resources Department

IMPORTANT NOTE: your salary revision is confidential information and should remain between you and concern HR member only, in event of its disclosure directly or indirectly, management will take strict actions against this act of irresponsibility.

Mr. / Ms. Rafay Ahmed have carefully read the above and are acceptable to me in full.

Date: _____

Signature: Rafay Ahmed
27/12/19