

SAAD NADEEM NISAR

Email : saadnadeem3011@yahoo.com

Cell No : +92346-2081303

Permanent Address: B-2, Block N, North Nazimabad 74600, Karachi, Pakistan.

OBJECTIVE

Looking for a Challenging Opportunity to work with a reputed Organization having congenial working environment where I can develop my Skills and Expertise.

If given a chance, I will try to prove to be an Asset of your Progressive Organization by performing all the Duties, Responsibilities & Related Tasks of the assigned department with great efforts and dedication.

AREAS OF INTEREST

- Sales Management
- Customer Service
- Product Management
- Marketing Management

WORK EXPERIENCE

Worked as a Business Development Manager at **Hitech HRMS Pvt. Limited** from December 2019 to October 2020.

Worked as a Customer Support Specialist for an International Campaign at **IBEX Global** from September to December 2018.

Worked as a Category Consultant in Sales Department at **Habitt, the complete home store** (Dolmen Mall Clifton) from January 2016 to August 2018.

Worked as a Sales Executive at **Interwood Mobel (Pvt) Limited** from April to July 2015.

ACADEMIC QUALIFICATION

- **M.B.A in Marketing from KASBIT (2018)**

Equivalent to M-Phil (18 years of Education)

Credit Hours Completed : 90

CGPA : 3.11

MBA Main Courses: Online Marketing, Application of Business Software, Sales Management, Marketing Management, Customer Relation Management, Strategic Management, Financial Management, Retail Management, Corporate Governance, Information Technology, Organizational Behavior Dynamics, Human Resource Management, Analytical Business Research, Management Information System.

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- **B.Com (Regular), Govt. College of Commerce and Economics, University of Karachi. (2012)**

Courses: Introduction to business, Statistics and Business Mathematics, Economic Analysis and Policy, Principles of Management, Advanced & Cost Accounting, Business and Industrial Law, Auditing and Income Tax Law, Business Communication.

- **Chartered Accountancy, ICAP (2010) Module A cleared.**
- **Intermediate (Pre-Engineering), Commecs Institute Of Business And Emerging Sciences, Karachi, Pakistan. (2009) (First Division) A Grade.**
- **Matriculation (Science), Beacon House Public School, Karachi, Pakistan. (2007) (First Division) A one Grade.**

COMPUTER SKILLS

Expert in using Microsoft Word, Microsoft Excel, PowerPoint, Project, Outlook and Peach Tree.

ACHIEVEMENTS, EXTRA CURRICULAR ACTIVITIES & OTHERS

- Scored highest marks in the course of Application of Business Software and Statistical Inference (MBA).
- Organized a seminar on Interpersonal Skills at KASBIT under the supervision of Mr. Eesar Khan.
- Got Certificate of high achiever in school (Beaconhouse School System)
- Appeared in GMAT in April 2019.
- Scored 62 Marks (77.68 percentile) in **GAT Management Sciences** conducted by NTS on May 2019 and scored 55 Marks (74 percentile) in GAT General.

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PERSONAL ATTRIBUTES

- Perseverance, Sincerity and accepting the full responsibility of work.
- Good Communication and Analytical skills.
- Adapting to new Environment easily.
- Accepting Challenges and follow Instructions.
- Punctual, Multi-Tasker and Problem Solver.
- Can Work under Pressure.

PERSONAL INFORMATION

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|-----------------------------------|----------------------------------|
| • Passport # | JJ9828551 |
| • Father's Name | Nadeem Ahmed Nisar. |
| • Relocate | Both Domestic and International. |
| • CNIC # | 42101-4409855-9 |
| • Domicile | SINDH (Karachi) |
| • Date of Birth | 30 th November 1991. |
| • Personal Characteristics | Enthusiastic, Honest, Observant. |
| • Marital Status | Single. |
| • Languages | English & Urdu. |

REFERENCE WILL BE FURNISHED IF REQUIRED