

# ARBAZ MAJEED

C-189, F.B. Area, Karachi

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## Objective:

Looking for a challenging career in well established and dynamic organization where my talents can be utilized for the growth of the company and I can learn & grow.

## Work Experience:

### SAVE PAKISTAN NETWORK

Public Relation Officer  
July 2019 till date

#### Responsibilities

- Maintaining existing relationships with stake holders.
- Assisting Manager Support as a backup in solicitation organizations issues and customer queries and support.
- Responsible for establishing new relationships

## Academics:

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|-------------------------|-----------------------|------|
| • Bachelors of Science  | University of A.J.K   | 2018 |
| • F.S.C ( Pre Medical ) | Islamia Model College | 2016 |
| • Matric (Science)      | Islamia Model School  | 2013 |

## Skills:

- Team Player
- Good Persuasiveness and Analytical Skills
- Proficient in Microsoft Office ( Ms Word, Excel, PowerPoint)
- Good Interpersonal and communication skills
- Creativity and things doing Differently

## Personal Details

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|------------------|-----------------|
| • Father's Name  | Abdul Majeed    |
| • Date of Birth  | 06-Augusut-1997 |
| • Religion       | Islam           |
| • Marital Status | Married         |

## References:

Further information will be send as per demand