

MUHAMMAD ZEESHAN

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Pakistan

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Objectives:

I am looking for a job which's suitable to my experience in an organization that would uplift my realization & benefit my skills which provides opportunities for professional growth and development.

Qualification:

Professional:

- MBA from Muhammad Ali Jinnah University (Present)
- M.A. (Economic) from Karachi university (waiting result)
- B.COM with '2nd' Div. from Karachi University in 2010

Academic:

- INTERMEDIATE (Pre-Engineering) with '2nd' Div. in 2007
- MATRICULATION (Science) with 'A' Grade in 2005

Purpose:

- I'm interested in HR / Admin / Accounts job.

Experience:

- Prepare pay slip of students.
- Maintain Accounts Records.
- Purchase Order.
- Also im a matric maths teacher.(Eight year experience)

Communication Skill:

- MS-Office
- Auto-Cad
- Internet Browsing
- English Languag

Personal Information:

- Father's Name: Muhammad Irfan
- Nationality: Pakistani
- N.I.C #: 42101-7099277-9
- Sex: Male
- Marital Status: Single

In light of the above-mentioned facts, I hope that your kind office will provide me an opportunity to serve your esteemed Organization under your kind supervision. I assure you Sir: I shall do my utmost level best to fulfill my duties.

Thanking you in anticipation
Yours Obediently
MUHAMMAD ZEESHAN