

RESUME

AHSLEY FELLOWS

Y.M.C.A 260 R A Lines Ingle Road Karachi.
Ground Floor House No: 7
03411126067.

OBJECTIVE

To work for a progressive organization where I will be able to utilize my educational potentials to make valuable contributions which will in turn enhance my knowledge and help me serve the organization in the best possible way.

PROFILE

An energetic, self-motivated, Growth Driven, Hard Working, Honest Active, Capable of handling workload & pressure, an effective communicator at all levels. Good problem solving and analytical skills.

WORK EXPERIENCE

Worked at Blue-Ex Courier Services As a Operation Assistant.
Worked at E-Planet Communications Pvt Ltd As a Customer Support Agent.
Worked at Global Centre As a Customer Service Representative.

RESPONSIBILITIES:

Solving clients Queries and Complaints
Handling work pressure.

ACADEMIC QUALIFICATION

Passed Matriculation in Computer Science in 2010 From YMCA High School
Intermediate in progress applied privately.

COMPUTER LITERACY

Extensive working knowledge of Microsoft Office, Windows, Internet & its Application
Hardware & Software.

LANGUAGES

English & Urdu

INTEREST

Internet Browsing.
Travelling.
Listening to Music & Playing Cricket

PERSONAL PROFILE

Father's Name John Fellows.
Date of Birth 15/09/1993.
NIC 42301-7684794-5
Religion Chirstian Catholic
Marital status: Single.
Nationality Pakistani.

REFERENCES

Will be furnished upon request.