

► Muhammad Inam Sajjad

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Objectives:

To work with a highly reputable organization that helps in achieving my goals, to prove myself as a successful professional.

Qualification:

B.com (Commerce) (2011)
In progress from Premier College

Intermediate (Pre-Engineering) (2010)

From P.E.C.H.S Education Foundation Govt. Degree College.

Matriculation (Science) (2008)

From Brilliant Career Secondary School.

Personal Information:

Father's Name : Sajjad Ali
Gender : Male
Marital Status : Single
Date of Birth : Mar,10,1991
Nationality : Pakistani
Religion : Islam
N.I.C No. : 42101-9494103-5

Skills:

Microsoft Windows 98,2000 & XP

Microsoft Office

Net Browsing and E-Mailing

Experience:

2 months in GAPS store in Dolmen Mall.

1 Month in ROY TAG in Donmen Mall.

Ensign Communique (A Shaheen Foundation Company)."

Presently working in Operation Dept, on the project of Medical Lien Management (USA) as a File Creator & Analyzer.

Observation My Self:

I am honest, hardworking, self-motivated, and ambitious and result oriented with clear vision of future objectives. I work well under pressure as a part of a team or independently, have excellent organizational and interpersonal skills. I am capable of working on my own initiative in challenging environment and with multinational people.

In the light of above, I hope that you will call me very soon and give me a chance to serve in your organization.

Thanking you,

Your Truly,

Muhammad Inam Sajjad.