

**Date:** 18-05-2022

## **LETTER OF TRANSFER**

**To,**  
**Daud Yaqoob**  
**KO - Case Support Department**  
**House No.300, Old Clifton Neelum Colony , Karachi**

**Sub: - Transfer order to another Department**

**Dear Daud Yaqoob,**

We would like to inform you that you are transferred from the “KO - Case Support” to the “KO - Case Support” department with the post of **Operation Support Executive** with effect from **18-05-2022**.

Your basic pay will remain the same till further notice by Management.

You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.

Best Regards,

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**Human Resources**  
**Appedology Pvt. Ltd.**