

Letter of Appraisal

Date: 16-06-2022

Employee ID: APD-0539

Employee Name: Saad Bin Ishtiaq

Address: Flat # 301 New Kausar Square , FT 3/20 Frere Town Clifton, Karachi.

Subject: Salary Increment

Respected Saad Bin Ishtiaq,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **WC Collections** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce an official Appraisal in your remuneration with effect from **01-06-2022** . Your updated salary breakup is below:

Basic Salary	PKR 31,960
House Rent	PKR 7,990
Utility Allowance	PKR 4,700
Medical Allowance	PKR 2,350
Gross Salary	PKR 47,000

All other terms and conditions shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely yours,

HR Department
Appedology Pvt. Ltd.

IMPORTANT NOTE: Your salary revision is confidential information and should remain between you and the concerned HR member only. In event of its disclosure directly or indirectly, Management will take strict actions against this act of irresponsibility.