

## Letter of Appraisal

**Date:** 28-04-2022

**Employee ID:** APD-0521

**Employee Name:** Muhammad Umair Malik

**Address:** House # B-122, Block N, North Nazimabad, Karachi.

**Subject:** Salary Increment

Respected Muhammad Umair Malik,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **Software Business Development** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce an official Appraisal in your remuneration with effect from **01-04-2022**. Your updated salary breakup is below:

Basic Salary	PKR 51,000
House Rent	PKR 12,750
Utility Allowance	PKR 7,500
Medical Allowance	PKR 3,750
Gross Salary	PKR 75,000

All other terms and conditions shall remain unchanged.

**Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.**

Sincerely yours,



HR Department  
Appedology Pvt. Ltd.



**IMPORTANT NOTE:** Your salary revision is confidential information and should remain between you and the concerned HR member only. In event of its disclosure directly or indirectly, Management will take strict actions against this act of irresponsibility.