

Letter of Appraisal

Date: 25-03-2022

Employee ID: APD-0501

Employee Name: Sadaf Fatima

Address: Flat No. 7/3, Gulshan -e- Abbas, Apartments, F.B Area Block 1, Sharifabad , Karachi.

Subject: Salary Increment

Respected Sadaf Fatima,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **Support Operations (Non Calling)** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce an official Appraisal in your remuneration with effect from **01-03-2022** . Your updated salary breakup is below:

Basic Salary	PKR 21,760
House Rent	PKR 5,440
Utility Allowance	PKR 3,200
Medical Allowance	PKR 1,600
Gross Salary	PKR 32,000

All other terms and conditions shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely yours,

HR Department
Appedology Pvt. Ltd.

IMPORTANT NOTE: Your salary revision is confidential information and should remain between you and the concerned HR member only. In event of its disclosure directly or indirectly, Management will take strict actions against this act of irresponsibility.