

**Date:** 07-04-2022

## **LETTER OF TRANSFER**

**To,**  
**Raheel Jeewan Lal**  
**Matrix Document Imaging Department**  
**Plot # L1051, Clifton Block 1, Shireen jinnag Colony, Karachi**

**Sub: - Transfer order to another Department**

**Dear Raheel Jeewan Lal,**

We would like to inform you that you are transferred from the “**Matrix Document Imaging**” to the “**Med Legal**” department with the post of **Order entry** with effect from **01-04-2022**.

Your basic pay will remain the same till further notice by Management.

You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.

Best Regards,

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**Human Resources**  
**Appedology Pvt. Ltd.**