

Letter of Appraisal

Date: 30-08-2021

Employee ID: APD-0094

Employee Name: Vijay Kumar Laloo

Address: Flat # 22, 4th Floor, Bakhtiar Center, Mir Karam Ali Talpur Road, Saddar, Karachi

Subject: Salary Increment

Respected Vijay Kumar Laloo,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **WC Collections** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce official Appraisal in your remuneration with effect from **13-08-2021**.

Your revised salary per month will be stated as below along with the Designation of "**On-Call Team Manager**". The updated breakup of your salary is below:

Basic Salary	PKR 34,000
House Rent	PKR 8,500
Utility Allowance	PKR 5,000
Medical Allowance	PKR 2,500
Gross Salary	PKR 50,000

All other terms and condition shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Regards,

HR Department
Appedology Pvt. Ltd.

IMPORTANT NOTE: Your salary revision is confidential information and should remain between you and the concerned HR member only. In event of its disclosure directly or indirectly, Management will take strict actions against this act of irresponsibility.