

Letter of Appraisal

Date: 10-12-2021

Employee ID: APD-0078

Employee Name: Ashley Hubard Fellows

Address: 260 R.A Lines Ingle Road Saddar, Karachi.

Subject: Salary Increment

Respected Ashley Hubard Fellows,

Appedology Pvt. Ltd. acknowledges your services and persistent efforts with us in **Client Relations** Department. Moreover, to reward your exceptional and successive performance with meeting your targets, Management is pleased to announce an official Appraisal in your remuneration with effect from **01-12-2021**. Your updated salary breakup is below:

Basic Salary	PKR 29,240
House Rent	PKR 7,310
Utility Allowance	PKR 4,300
Medical Allowance	PKR 2,150
Gross Salary	PKR 43,000

All other terms and conditions shall remain unchanged.

Congratulation on your success and we wish you all the very best for your future career with Appedology Pvt. Ltd.

Sincerely yours,

HR Department
Appedology Pvt. Ltd.

IMPORTANT NOTE: Your salary revision is confidential information and should remain between you and the concerned HR member only. In event of its disclosure directly or indirectly, Management will take strict actions against this act of irresponsibility.