

Date: 30-03-2022

LETTER OF PROMOTION

Employee ID: APD-0075

Name: Syed Hasan Javed

Designation: Audit Executive

Department: Audit & Data Management

Address: House # D-321, Sector 10/A, Bagh-E-Korangi, Korangi Township, Karachi.

Respected Syed Hasan Javed,

We are pleased to offer you the position of **Assistant Manager** in the **Audit & Data Management** department with effect from **01-03-2022**.

Please be informed, in view of your skills and experience in relation to the requirements of the post, there will be a probationary trial period of 0 day(s) which is necessary to assess the suitability of the post offered. This offer is dependent upon the overriding condition that you satisfactorily complete a trial period of 0 day(s) during which your performance will be closely monitored.

After completion of your trial period, you will be assessed. In-case of non-satisfactory performance you will be reverted back to your previous position with the company.

Regards,

**Human Resources Department
Appedology Pvt. Ltd.**