

Date: 10-03-2022

Branch Manager
&{{employee:bank_name}}
&{{employee:bank_address}}

STAFF ACCOUNT OPENING REQUEST

We certify that the below mentioned person is our employee. We request you to open a salary account with your branch. Details of the employee are mentioned below and this letter has been issued for the purpose of opening a salary account, not for any other reason.

Employee Name	Father's Name	Salary	CNIC No.	Residential Address
&{{employee:full_name}}	&{{employee:father_name}}	Rs. &{{employee:gross_salary}}/-	&{{employee:cnic}}	&{{employee:address_justified}}

Your co-operation will be highly appreciated.

Regards,

HR Department
&{{division:name}}