

CURRICULUM VITÆ

Name: Faisal Iqbal
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Marital Status: Un-Married
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Address: House # 136 Street# 25 Hijrat Colony sector D/2 MT khan road Karachi.

Career Objective:

To work in an organization, acquiring innovation and challenging environment that will utilize my education, skills and professional skills with a bright chance for a career growth.

Working Experiences: (TPL Trakker is 4 years)

❖ TPL Trakker Ltd: Customer Service Department (Container Tracking Business)

- Working as an Executive Customer Service in Container Tracking Business from Dec 2018 to till

Responsibility as an Executive Customer Service

- Dealing with walking customers on daily basis & through On call service and emails
- Expedite the issues of the customer to achieve the satisfaction of the customers
- Interaction with Technical, Supply Chain, Diagnostic, Finance/Billing and Control Room for delivery of client vehicle before on time
- To help the customer in required documentation according to SOP
- To resolve the client query and complaint on daily basis with their satisfaction.

Working Experiences: (Hassan Cargo Services PVT LTD 1 Year)

- Work as an Clearing Agent in KEPZA (Karachi Export processing Zone Authority)

Working Experiences: (Digi Nerds 1Year)

- Working as an Graphic designer

• **Abilities & Qualities:**

- Always complete the work by taking prompt action and put 100% efforts

- Always believe on team work and unity

- **Qualification:**

- Intermediate with commerce from Karachi.
- Matriculation from Board of Secondary Education Karachi
- BBA from University of Karachi (Continue)

- **Computer Literacy:**

- **MS Office**

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft outlook
- Graphic designing
- Adobe Photoshop
- Adobe Illustrator
- Canva

- **Internet**

- Browsing & Surfing

- **Languages**

- Excellent English reading, writing skills.
- Excellent Urdu reading, writing and speaking skills.
- Excellent Pashto reading, and speaking skills.

Reference: Reference will be furnished upon request.