



MUHAMMAD NAVAID

Sales/Support

PROFILE

To Join a career promising organization that will offer a congenial work environment along with ample opportunity of rapid Professional growth and focusing a challenging job, through which not only my skill could be further enhanced but also, I could produce positive and faithful result under the selected target and objectives of the operating environment.

CONTACT

PHONE:
+92 (307) 2157076

EMAIL:
navaidrahim@gmail.com

PERSONAL INFO

DATE OF BIRTH: 1-July-2000
RELIGION: Islam
MARTIAL STATUS: Single
CITIZENSHIP: Pakistani
Driving License: Valid Pakistani

HOBBIES

Cricket
Talkative
Web Surfing

EDUCATION

B.COM (APPEARED)

2022 - To Date
Karachi University

Intermediate (Science) - Exam

2021 - 2021
Johar Degree Commerce Boys - College

WORK EXPERIENCE

Daraz (Online Shopping) - Seller Support Officer

Sept 2020-To date
Support / Service to Seller / Customer

Khazanay.pk (Online Shopping) - Quality Check Control

Feb 2018-Sept 2020
Branded Shoes Quality Check / Control

Gorey international - Mold Machine operator

Jul2017-Feb2018
Quality Check / Control

SKILLS

- Target Driven
- Excellent Communicator
- Deadline Oriented
- Tactful & Articulate
- Confident & Professional
- Smart/Hard Working

TECHNICAL SKILLS

- Word Typing speed: 45 words per minute
- Office Automation: MS Office (Excel/Word/Outlook/PowerPoint)
- Knowledge of Email & Web Browsing/Searching
- Operating System: Windows Ver. (7/10/11)