

AM

Phone

03061712865

Email

alimm880011@gmail.com

Location

Karachi

Skills

Data analysis

Microsoft Excel

SPSS

SQL

Business analysis

Financial analysis

Customer service

Strong decision maker

Ali Mohammad

Highly skilled and motivated Data Analyst, a passionate individual with proven logical and organizational skills, striving for excellence in related field of engineering, management, maintenance. I aspire for continuous personal development while ensuring achievement of organizational goals by employing my technical and analytical skills.

Experience

Customer service executive | Present

Gerry's Visa

- Serving at passport department, looking United Kingdom (UK), Ireland and New Zealand passport and related responsibilities.
- Handle incoming customer inquiries and provide accurate, timely, and effective responses.
- Collaborate with other departments to address complex customer problems.
- Record and maintain accurate customer information and interactions in the company's CRM (Customer Relationship Management) system.
- Ensure that all interactions meet the company's standards for quality and customer satisfaction.

Data analyst | July 2022-July 2023

Upwork and Fiver

- Collect and compile data from various sources, ensuring its accuracy and reliability.
- Perform statistical analysis and interpret trends or patterns in complex data sets by using tools such as SQL, Excel, and SPSS.
- Create clear and compelling visualizations (charts, graphs, dashboards) to communicate findings to non-technical stakeholders.
- Collaborate with data scientists, engineers, and other analysts to address complex business challenges.

Data support officer | July 2021-July 2022

Shark Innovation Labs

- As a data support officer my primary responsibility was to assist the data analysts in various tasks related to data management, analysis, and reporting.
- Assist in cleaning and preprocessing raw data to prepare it for analysis.
- Maintain and update databases to ensure they reflect the most current and accurate information.
- Stay informed about industry best practices and emerging trends in data management.

Enumerator | March 2021-December 2021

Sindh Graduates Association

- As an Enumerator, my primary responsibility was to collect, record, and verify data through surveys, interviews, or other methods as directed by the organization.
- Travel to designated locations to meet with survey respondents, adhering to a predetermined schedule.
- Organize and submit collected data in a timely manner to the designated supervisor or data processing team.

Data Supervisor | June 2020 – May 2021

Sindh desert development organization

- As a data Supervisor my primary role was to oversee and manage the data collection, processing, and analysis activities within a team or department.
- play a critical role in ensuring the accuracy, integrity, and timely delivery of data for organizational decision-making.
- Allocate resources efficiently and set clear objectives for the team.
- Conducted regular audits to ensure accuracy, completeness, and consistency in data collection and processing.
- Generate regular reports on data collection progress, quality metrics, and project milestones.

Education _____

BS Statistics | 2017 – 2021

University of Sindh Jamshoro