



## ABOUT ME

Motivated Marketing aspirant with a solid academic background, eager to learn knowledge in market research, digital marketing, and strategic planning. Ready to contribute energy and creativity to a collaborative team.

## SKILL

Decision making and problem solving



Strong time management



Social media management



Communication Skills



Research



Team Work



## LANGUAGE



URDU



English

## REPORTS & PROJECTS

Research Report- on Annual Report of Lucky Cement Ltd.

# SADAF TAHIR

## MBA MARKETING

### CONTACT

+923120492212

sadaftahir88@gmail.com

Karachi, Pakistan

### EXPERIENCE

#### HUMAN RESOURCE INTERN, AL BARAKA BANK (PAKISTAN) LIMITED, KARACHI

Sep 2015 - Oct 2015

- Conducted employment verification and investigation
- Checked the process of new hires.
- Gathered payroll data like working hours, leaves, and bank accounts.
- Screened resumes and application forms.
- Gathered personal records of all employees from each department.
- Promptly corresponded with all applicants and coordinated and conducted interviews.
- Updated internal databases with new employee information like contact details and employment forms.

### EDUCATION

2010 -2012 **MBA (Marketing)**  
University Of Karachi

2008-2010 **Bachelor of Commerce**  
University Of Karachi