



SYED SAAD

MEDICAL BILLING SUPERVISOR

I am a qualified and professional medical billing executive with three years of experience in medical billing and credentialing with Strong creative and analytical skills and work on almost 10 specialties Adept Team Supervisor with team management expertise. My duties are to handling provider queries reports Mediations and arbitrations,NSA,Appeal processes and helping members to solving denials and rejections.

EXPERIENCE

MEDICAL BILLING TEAM LEAD

Zanexmed

2023 - Present

- Managed a team of 7 billing specialists, ensuring accurate and timely submission of claims to insurance companies and government agencies
 - Oversaw the coding and billing processes, adhering to CPT, ICD-10, and HCPCS coding guidelines, resulting in reduced claim denials and increased revenue.

MEDICAL BILLING EXECUTIVE

Simplexmed

2021 - 2023 January

- Monitored accounts receivable aging reports and initiated collections efforts to reduce outstanding balances
 - Collaborated with healthcare providers to address billing inquiries, resolve disputes, and facilitate timely reimbursements
- Beside this I have also credentialing and coding knowledge.

FRANCHISE MANAGER

Ruba Digital

2020 - 2021

- Responsible for sales and team management
- Always complete sales target every month
- Got best franchise in sales for two consecutive months

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SKILLS

- Management skills
- Creativity
- Problem-Solving
- Denials
- Rejections
- EHRs and EMRs
- Reportings

EDUCATION

SECONDARY SCHOOL

Govt postgraduate college

2018 - 2020

BACHELOR OF ENGLISH

Allama iqbal open university

2021 - present

LANGUAGE

English

Urdu