

Dated: 14-03-2024

Warning Letter

To,

Name: Muhammad Irfan Asif Tipu S/O Muhammad Asif

CNIC #: 36502-1917033-1

E.ID: APD-1337

Designation: Digital Marketing Manager and Sales

Dept.: Digital Marketing

Location: Karachi

In accordance with the policy, this is a letter of warning. This action is based on the following reason(s).

Reason: Performance Issues

Explanation: We've observed consistent mismanagement and delays in task submissions from your end. Timeliness is critical to our workflow and team productivity. Immediate improvement is necessary.

Issued By: Human Resources

Team Lead: Aneeq Servar