

Date: 27-02-2024

## Notice to Extend Employment Contractual Period

**Employee ID:** APD-1713

**DOJ:** 21-11-2023

**Name:** Zohair

**Designation:** Operation Support Executive

**Address:** Plot # B-25, New Sindhi Muslim Colony, PECHS Block # 6, Karachi

**Re:** Notice of Employment Contractual Extension

We are writing this letter to inform you that your employment contract has been extended by **9 months** from **21-02-2024** till **21-11-2024** due to increased workload.

Please note your position is not confirmed / permanent with the company as HR will assess the performance, including the current project status, by the end of this tenure. From the assessment results, your employment status will either get confirmed or your services will get terminated as per the employment contract.

Regards,

---

**Human Resources Department**  
**Appedology Pvt. Ltd.**