



Personal information:

- Father's Name: Muhammad Tahir
- Date of Birth : 21-2-1999
- NIC# : 17201-3180015-5
- Gender : Male
- Marital Status : Unmarried
- Domicile : Nowshera
- Religion : Islam
- Nationality : Pakistani
- Contact : +923249051252
- Gmail : Muhammadtallat1999@gmail.com



OBJECTIVE:

To obtain a position where I can maximize my billing experience, Training ability advance billing method, student development skill and team learning, Furthermore I have capability to give quality work

Job Experience:

8 months experience at proactive QT solution as a AR specialist.

1 year 5 month experience at Bellmedex as a AR specialist.

Academic Qualification:

Degree/Certificate	Duration	Board/college
BSC	2022	University Of Technology Nowshera
Diploma Associate Engineering(Electrical)	2018	KPK BTE Peshawar
Matric (Science)	2015	BISE Mardan
Iosh Health And Safety	2018	Rise Institute Of Engineering And Technology
Osha Level3	2018	Rise Institute Of Engineering And Technology
Fire Safety	2018	Rise Institute Of Engineering And Technology
Diploma Information And Technology	2015	BISE Mardan

Professional Skills:

- Checking eligibility
- Denied management
- Payment posting
- Online appeals and disputed claim
- Follow up on unpaid claims
- Outstanding resolve rejection
- Obtain referral and pre-authorization as required for procedure

Short courses:

❖ **Ms Office Automation**

Shahcom Information Technology Institute Akora Khattak

☐ Ms. Word ☒ Power point ☒ Excel

Languages:

S/No	Language	Read	Write	Speak
1	Pashto	Good	Good	Excellent
2	English	Excellent	Good	Good
3	Urdu	Excellent	Excellent	Excellent

