

Dr. Ayesha Asif (RPh)

Pharmacist

Riphah International University

Islamabad

Contact Details:

+92 300 0510090

ayeshaasif0@gmail.com

ayesha.asif63@yahoo.com

<https://www.linkedin.com/in/ayesha-asif1>

Profile

Father Name: M. Asif Mukhtar

Date of Birth: 21st March 1999

Marital Status: Single

Religion: Islam

Domicile: Islamabad/Federal

CNIC: 35202-0320962-6

Address: G10/4, Islamabad, Pakistan (44100)

Key Skills

- Computer Skills
 - MS Office (Word, PowerPoint, Excel),
 - Powerchart,
 - Cerner,
 - Wordpress,
- Good Knowledge of ICD, CPT, HCPCS Codes
- Ability to identify missing or incomplete medical record
- Good Knowledge of Medical Terminologies
- Counselling and Mentoring
- Strong Communication skills
- Goal oriented with clear vision of future objectives.
- Problem-Solving Ability
- Time management

Languages

- English (Professional Working)
- Urdu (Native, Bilingual)
- Punjabi (Limited Working)

Communication

- Excellent written and good verbal communication skills.
- Confident, articulate, and professional speaking abilities.
- Empathetic listener and persuasive speaker.
- Excellent presentation and negotiation skills.

About Me

A hardworking pharmacist with passion and determination to work, learn and succeed for the betterment of healthcare, having ability to work collaboratively with other professionals. I am a quick learner and always eager to gain new skills. I have extensive knowledge of ICD, CPT and HCPCS codes, along with the knowledge of medical billing. Also, I'm much aware of HIPAA and HITECH rules.

Career Objective

I'm searching to secure a good position in a reputable organization. Committed to continuous professional development and staying updated with advancements in medical coding.

Experience

■ MEDICAL CODING AND BILLING SPECIALIST, MTBC

9th June 2022 – 3rd Jan 2023 (6 months)

On-site job, Bagh, AJK

Responsibilities:

- Processing of client bills
- Claims entry
- AR handling
- Payment Posting
- Following up on accounts
- Interpersonal skills
- ICD-10 CM coding
- CPT coding
- Coding of Radiology Practice
- Time management
- PowerChart, Cerner, Excel
- Processing of incoming payments

■ HOSPITAL PHARMACY INTERN, PIMS HOSPITAL

12th July 2019- 4th August 2019 (4 weeks)

On-Site internship, Islamabad

- Dispensing medicines
- Expiry management
- Medication reconciliation
- Medical Ward rounds
- History taking
- Inventory Control
- Pediatrics and OPD pharmacy
- Inventory management and Analysis
- Prescription understanding
- Patient counselling regarding their prescription
- Hospital's Main pharmacy
- Filling up orders/demands from wards

Education

■ **December 2017 - June 2022**

Doctor of Pharmacy • CGPA (3.63) • Riphah International University

■ **2015 - 2017**

F.Sc (Pre-medical) • Marks (809 out of 1100) • IMCG (PG) G10/4

■ **2012 - 2015**

O'levels (Science) • Marks (75%) • Fazaia Education System School, PAF

Personal Interests

- Creativity
- Sketching
- Travelling
- Book Reading
- Event Management

Extra Activities

- Participated in the event of “**The World Pharmacist Day and Pharmacy Profession**” - Medsparkles (25th September, 2021)
- Worked as an **Ambassador** for International Science Fest organized by Multiomics, held from 31st July - 3rd August, 2021
- Participated in **Mall of Humanity**, organized by Student Services and Life and Living Department of Riphah International University on December, 2019
- Participated in **Poster Competition** on World Pharmacist Day organized by Young Pharmacists Community Pakistan (YPC) on 25th September, 2019
- **Participated and won** in Artwork category of **Azadi Art Competition** presented by Global Youth Association.
- Serving as **General Secretary** in Young Pharmacists Community Pakistan (YPC) Society
- Served as **Vice President** in Cabinet 2018-19 of ACES-Environment AUIC
- *Served as **Organizer of Recycle Art Event in ANSEC** 2018*

Achievements

Certificates are available on request.

Certifications

- **Graphic Designing (4 Days E-course)** - Multiomics (February-March, 2023)
- **Copywriting (4 Days E-course)** - Multiomics (February-March, 2023)
- **Personal Development (4 Days E-course)** - Multiomics (February-March, 2023)
- **SPSS and Meta-Analysis (3 Days E-course)** - NUML Digital Skills Society (NDSS) (8th-10th December, 2021)
- **Antimicrobial Stewardship: A competency-based approach** - OpenWHO Course (24th October, 2021)
- Attended 2nd International Conference on **Role of Pharmacist in Pharmacotherapy Management** of Organ Transplant Patients - Giving back to pharmacy in Pakistan (17th-18th September, 2021)
- Attended 2nd International Conference on **Emerging Role of Community Pharmacists in Pakistan** as a Pain Management Specialists - Giving back to pharmacy in Pakistan (17th-18th September, 2021)
- **Scientific Research Writing, Batch 7 (1 week E-course)** - Multiomics (19th-23rd June, 2021)
- Basic IHI certifications in “**Quality, Safety and Improvement, Capabilities, Patient Safety, Leadership, Patient-Centered Care and Triple Aim for Population**” - IHI (Issued in 2020)
- **Standard precautions: Injection safety and needle-stick injury management** - (5th July, 2020)
- **Defeat COVID-19, Be a champion** - Gulf Medical University (24th April, 2020)
- **Online-Training Course on COVID-19** - UHS Lahore (24th April, 2020)
- **Cancer awareness seminar** (27th September, 2018)
- **Pharmacy as a profession** - Health Services Academy (3rd May, 2018)
- **Bio-safety Training for Young Researchers (1 Day Workshop)** – NTRL (5th April, 2018)