**Engr. SYED WAQAR KHILJI**

Permanent Address:

House#A-129,Tipu Sultan Co. Housing Society Malir Cantonment, Karachi.

Cell# 92-346-3237439

Email ID: [swaqar\_khilji@hotmail.com](about:blank)

LinkedIn: <https://www.linkedin.com/in/waqar-khilji-96086692/>

Indeed: <https://my.indeed.com/p/syedwaqark-ar7l7xi/profile>

Career Objective**:**

I.T Professional having experiences in Network operation Software and Hardware. Able to quickly understand the mission, vision and values of an organization.

Now seeking for a new and challenging position, where I could prove my existing skills and chances of growing professionally is bright.

Academic Qualification**:**

**Master in Business Administration (MBA)**

Sir Syed University of Engineering & Technology (2018 – Appear)

**Bachelor Science Computer Engineering**

Sir Syed University of Engineering & Technology (2011 – 2015)

Employment History:

**IT Support Engineer June/2022-Present MATTS Technologies**

**Responsibilities:**

* System/Desktop Support
* Installation of Digital Signage
* Interactive LEDs, Queue Management System, Feedback Management System, Self Service Kiosk, SMD, Video Wall, Digital Posters, Digital Notice Board
* Monitor, troubleshoot & maintain all IT Operations
* Customer Support
* Cloud base Software DCMS installation & synchronizes it on Android Smart devices
* Maintain DCMS Player, Publish Users contents & creating their IDs

**IT Administrator November / 2018 - December / 2019**

**AL-Prince Engineering Pvt. Ltd**

**Sales & Marketing Manager April/2017-Present (Evening)**

**SF Enterprises Real Estate & Builders**

* *As I am Doing my Part Time Job*

**IT Network Assistant January/2017-April/2017**

**Ibrahim (Orient) Textile Mills Pvt. Ltd**

# Responsibilities:

* \*As an **IT Network Assistant** Assist all users with any logged IT related incident when called upon.
* \*Responsible & Monitor of **ISA Server**, Anti-virus /DVR & File Server Including UPS Racks & Switches Also Look After PABX.
* \*Keeping all users connected to the Network
* \*To accurately Record, Update & Documented.
* \*To install & Configure new IT Equipment,
* \*To resolve & upgrade different types of software & hardware also Printers, Copiers & Scanners.
* Mange IT related issues &Monitor Attendance Machine
* \*Maintain information of users & keeping Backup of User’s data and credentials.
* Observe user activities.
* \*Administrate and maintain security monitoring.

**IT Engineer January/2016 – December/2016**

**Petrol Solution Business Fuel Provider**

# Responsibilities:

* Network Administration
* Desktop Application Support
* Event Organizing Team Member
* Responsible and resolve IT related issues

**Trainee Engineer (February/2014 – August/2015)**

**Pak Aviation Engineering Services (SARI-145) Air Indus**

# Responsibilities:

* System Support
* Maintain & Responsible all required Aircraft Maintenance Records.
* Scheduling Periodic Inspection Reports.
* Coordinating Aircraft Movement in the Hanger and Ramp Areas, including Arrival & Departure.

Certification:

**Certificate in Information Technology (Govt. of Pakistan)**

Skill Development Council (2010)

Technical Short Course:

Game Development & Modeling

National Vocational & Technical Training Commission

(Govt. of Pakistan)

# Internship:

**Areas:**

Network /Hard Ware / Software Troubleshooting

(Pakistan International Airlines).

# Other Certifications:

Certificate of Appreciation:

Pakistan Auto Show Engineering (2013)

**Certificate of Appreciation:**

Voluntarily Services in the Field of Education/Social Welfare.