



Muhammad Shoaib Ullah Khan

Contact: +923331335366

Email: Shoaibkhansai4@gmail.com

Address: Flat # B-2 Nadeem
Center Block-7 F.B Area
Karachi-75950 Pakistan.

Personal Information:

CNIC: 4210146490471

Date of Birth: 28-Apr-1984

Marital Status: Married

Skills:

- Customer Service Skills
- Travelling Management
- Creativity and Problem Solving
- Project Management Skills
- Interpersonal Communication Skills
- Time Management Skills
- Problem Solving Skills
- Excellent Communication Skills
- Multitasking Skills

CV HIGHLIGHTS

Professional Experience

1. Assistant Manager

International Payments Processing/ Global Merchant
Management/ International Sales Support (Night Shift)
T-Curve (Software House) Dec, 2021- Present

2. Support Coordinator

TPS (Software House) Feb, 2019- Dec, 2020

3. Scheduling Supervisor

SHAHEEN AIR INTERNATIONAL Jun, 2015- Nov, 2018

4. Traveler Consultant (PIA AWARD PLUS LOYALTY PROGRAM)

PIA (Pakistan International Airline) Dec, 2010- May, 2015

5. Junior Officer Admin and HR

NEW HORIZON COMPUTERS Aug, 2006- Mar, 2009

Diploma and Professional Trainings

1. Advance Diploma in Information Technology from Infra Professional Training Center (2 Years)
2. Qualified IATA UFTTA (Diploma) from Montreal (2015).
3. Basic Passenger Sales & Sabre Reservations Training.
4. Call-center training from Ensign Communique
5. PIFFA-FIATA (IATA) Diploma in Freight Forwarding.
6. Well versed with all operating systems & MS Office package.
7. Working knowledge of other reservation systems like Galileo and Amadeus.

Qualification

1. Commerce Graduate (B.com).
2. Intermediate Commerce from Board Of intermediate Karachi
3. Matriculation (S.S.C.) from Karachi Board

OTHER PACKAGES

1. Microsoft Word.
2. Microsoft Excel.
3. Microsoft Power Point.
4. Adobe Photoshop.
4. SABRE (Reservation & Ticketing Software).
5. CEASR (Planning & Scheduling Software).
6. Primavera P6 Enterprise Project Portfolio Management.

AWARDS & RECOGNITION

SHAHEEN AIR INTERNATIONAL

1. Awarded "Out Standing performance in Hajj Operation" Award for Hajj Operation 2015.
2. Awarded "Successful to Clear AOC (PCAA Audit)" Award for 2016.

PIA (PAKISTAN INTERNATIONAL AIRLINE).

3. Awarded "Team of The Quarter" Award for Third Quarter 2014.
4. Awarded "Team of The Quarter" Award for Second Quarter 2014.
5. Awarded "Excellent Customer Services" Award for Second Quarter 2014.
6. Awarded "Team of The Quarter" Award for First Quarter 2014.
7. Awarded "Best Trainer" of the Quarter for Third Quarter 2013.
8. Awarded "Employee of the Quarter" for Second Quarter 2013.