

Name	Afsar Khan
Contact Number	+92 - 322 - 2663033
E-Mail	muhammad.afsar@gmail.com

CV OBJECTIVES

To secure a management position pertaining to my field of IT and Computer Science in which I am given the opportunity to play a direct role in the unlimited growth and success of a solid organization. Furthermore, a position that provides an opportunity for me to make a strong contribution by utilizing and expanding my knowledge, skills and abilities.

EXPERIENCE

<u>Company Name</u>	<u>Position Held</u>	<u>Time Period</u>
Fulcrum Pvt. Limited (HR & Business Consultancy)	IT Manager	August 2012 – till to date
Core Responsibilities		
<ul style="list-style-type: none"> • Installing & managing network & hardware Problems Data Recover, Virus removing, Backup runtime mirroring, Data Recover. • Network support of 100 users as well as branches in different locations • Working with ISA with VPN support / TeamViewer / Anydesk Support Server & 2003, 2016 Server • Server Backup for daily Continues (Synology NAS Drive). • Server Backup for weekly then download it to Google Cloud Drive. • ScanDocs Server Backup for weekly basis then download it to Google Cloud Drive • Including FTP Server, DNS, Active Directory, Email Server (MDaemon) & Backup Server • Trouble shooting user interface / telephonic technical problems & issues • Responsible for purchasing, updating and implementing software & hardware components • Implementation of strong backup & data security (Google Drive, Mirror Drive, Mapper Previous Version Option. • Installation & management of CCTV, PABX System (Online + Programming) • Website Designing / Developing (PHP, Wordpress, MySQL, SQL Server Attached / Detached for Backup) • Domain, Hosting Support Emails creation, applying roles. Etc. • Manage Attendance System with online system and online payslip (payslip.fulcrum-pk.org) • Manage Administration Work (Electricity, Generators, AC's, Telephones, UPS and other Miscellaneous Activities). • Some administration work like (Electricity issues, Plumbing Issues, AC's Issues, Carpenter Issues Building Maintenance etc.) 		
Achievements & Awards		
<ul style="list-style-type: none"> • Award for Perfect Attendance 2014 (Fulcrum Pvt. Limited) • Award for Perfect Attendance 2015 (Fulcrum Pvt. Limited) • Award for Perfect Attendance 2016 (Fulcrum Pvt. Limited) 		
OGF Logistics Pvt. Limited	IT Manager	April 2011 - Aug 2012
Core Responsibilities		
<ul style="list-style-type: none"> • Installing & managing network & hardware Problems • Network support of 20 users as well as 3 branches for different locations • Working with ISA/Win2004 with VPN support Server & 2003 Server • Including FTP Server, DNS, Active Directory, Email Server (MDaemon) & Backup Server • Trouble shooting user interface technical problems & issues • Responsible for purchasing, updating and implementing software & hardware components • Implementation of strong backup & data security • Installation & management of CCTV, PABX System • Website Designing 		

<u>Company Name</u>	<u>Position Held</u>	<u>Time Period</u>
Oasis Travel Agency Pvt. Limited	IT Administrator	Feb 2010 – April 2011

Core Responsibilities

- Installation, management and troubleshooting of software, hardware & network components
- IT Support to 120 users
- Working with ISA/Win2004 with VPN support Server & 2003 Server
- Including FTP Server, DNS, Active Directory, Email Server (MDaemon) & Backup Server
- Troubleshooting client technical problems & issues
- Trouble shooting user interface technical problems & issues
- Responsible for purchasing, updating and implementing software & hardware components
- Implementation of strong backup & data security

Royal Bank of Scotland (UAE)	MIS Analyst / IT Support	Sep 2008 – April 2009
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Core Responsibilities

- Credit initiation & maintain application tracking files
- Review Higher limit report and approved cards on daily basis
- Coordination with Sales, Account Services and Fraud dept
- Review and solve service quality issues
- Coordinate and give possible assistance to other departments
- Assist Manager/Head of Initiation in department related issues
- To maintain annual leave records, staff details in soft records as well as hard copies
- To take complete backup of entire data (shared as well as personal data)
- Top update internal blacklist when required & CBBL file

Dynamic Shipping Ltd	IT Manager	Aug 2006 – July 2008
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Core Responsibilities

- Design and maintain dynamic LAN & intranet network on branch level
- Maintain repair and install new hardware within the network
- Daily network checking, maintenance and logical and physical support to Dynamic Shipping network
- Maintain & troubleshoot hardware components
- Checking the Quality of DSL / ISDN over LAN
- Managing & Configuring (Climax Software for Dos / Windows, EPAS, INTRA Desktop, Safmarine / Maerskline Desktop Software, Laufer Desktop Software)

V – Care International

Assistant IT Manager

January 2005 – August 2006

Core Responsibilities

- Hardware and network consultancy
- Establishment and maintenance of V-Care computer network
- Possibly repair, maintain and manage any hardware changes
- Manage hardware compatibility with software,
- Provide network assistance to V-Care clients and solve client queries
- Dealing with clients and assisting the sales department
- Troubleshooting and creating new networks for clients and repairing existing networks on company and client level

Speed Cable Net System

Network & Hardware Administrator

Feb 2004 – March 2008

Core Responsibilities

- Installation and management of network & hardware components
- Troubleshooting network & hardware complexities
- Provide IT support 120 Users in 6 buildings
- Working with ISA/Win2000 Server & 2003 Server
- Resolve & manage all client problems and issues
- Troubleshooting IT conflicts pertaining to user interface
- Purchasing & managing hardware & software, developing & managing data security & back-up system

Eastern Digital Technology

System Support Engineer

Feb 1998 – Nov 2004

Core Responsibilities

- Assembling new system for clients and changing hardware technicalities as requested by client
- Testing and configuring new hardware
- Repair & maintenance of client systems
- Installation of operating systems and hardware compatible drivers
- Alteration of existing system configurations

PROJECTS

- <http://fulcrum-pk.org/attendance/attn1.php> (Web based Employee Attendance query)
- <http://fulcrum-pk.org/afsar/rehan/login1.php> (Web based Inventory Management)
- <http://fulcrum-pk.org/fulcrum1/mainlogin.php> (Web based Payslip)
- <http://fulcrum-pk.org/fulcrum1/payroll.php> (Web based Payroll)
- <http://fulcrum-pk.org/survey1.php> (Online Survey Form)
- www.ogflogistics.com (Website)
- <http://fulcrum-pk.org/new/new/index.html> (Website)
- www.cecpc.com (Website)
- <http://fulcrum-pk.org/afsar/web/index.htm> (Website)
- <http://fulcrum-pk.org/afsar/omnipunch/index.html> (Website)

ACADEMICS

Degree / Diploma Earned	Name & City / Location of College	Date Attended
• Certification – Web Engineering	Karachi	2018
• Certification – Web Developing (PHP)	Karachi	2014
• Certification - Cisco Certified Network Associates	Karachi	2005
• Certification – A+	Karachi	2002
• Diploma Information Technology	Karachi	2001
• Bachelor of Computer Science Year 2001	Karachi	2001
• Certification - Hardware / Network	Karachi	2001
• HSC in Science	Karachi	1997
• SSC in Science	Karachi	1995

COMPETENCIES

- Desktop / Laptop Support
- MS Operating System Support
- Exchange Mail Client Support
- Print Server Support
- Domain Authentication Support
- File Server Sharing Support
- CCTV ,IP CAM and PABX Systems implementation & installation–
- Graphics, Web Designing and Web Development (Photoshop, Freehand, FrontPage, CS6 Dream weaver and PHP

ACHIEVEMENTS & AWARDS

- Award for Perfect Attendance 2014
- Award for Perfect Attendance 2015
- Award for Perfect Attendance 2016
- Award for Perfect Attendance 2017