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| |  | | --- | | SkillsI am medical Insurance Biller and AR Specialist.I am talkative and self-motivated person. | | ExperienceBack end Team Lead | PRG-Rawalpindi | Jan-2022 To Present To manage a team of 4 billing executives including me. Tele-conversation with clients and representatives of insurance companies. Analysis and research on medical claims. Keep informed of all the changes in rules and regulations in insurance carriers. Prepare daily and monthly work reports. Coordinator | Braniac Education System I-10 Islamabad | Feb 2021 To Dec 2022 I used to manage events and time table to be implemented and Collection of fee & make record. EducationB.S.Ed. |2022 |Punjab University CGPA 3.13 FSC-medical | 2019 | Gujranwala Board832/1100Matric | 2016| Gujranwala Board 982/1100 | | |  | | --- | | Objective *Organized professional with solid communication skills and close attention to detail, looking for a Team lead where I can have positive interactions with customers and peers .* | |  | | Phone number03017098807 03365349630  **E-mail:** ashrafnoman5722gmail.com  **Address**  House#74 Street# 11 Burma Town Islamabad | |