

# IBAD AHMED KHAN

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B-17, Block # 3, Saadi Town, Karachi.

## PROFILE

Performance-oriented and intelligent professional with an educational background in Arts from University of Sindh and Graduation Diploma in Hospitality and Tourism Management from College of tourism and Hotel Management (COTHM). I look forward to work in an environment where there are ample opportunities for career development and professional skills.

## EDUCATIONAL HISTORY

### University of Sindh Jamshoro

*Bachelor of Arts*

2018 – 2021

### College of tourism & Hotel Management (COTHM)

*Graduate Diploma in Hospitality & Tourism Management*

2018 - 2020

### Ali Intermediate College

*Higher Secondary Certificate*

2016-2017

### Beacon Askari Secondary & O'level School

*Secondary School Certificate*

2014-2015

## PROFESSIONAL EXPERIENCE

### Marriot Hotel (4th IT conference) MARCH - 2019 Event volunteer

- ▶ Provided key support to the team by giving shields to all the Guests

### Regent Plaza (Conference about opening School of Health and food sciences) MAY -2019

### Marriot Hotel Training session JUNE - 2019

- ▶ Had a full day training session with all the department heads.
- ▶ Had a full tour of the hotel.

### Internee – Hotel Management

*Ramada Hotel Airport | Aug 2021 – Nov 2021*

- ▶ Front of the house
- ▶ Back of the house

### Inventory Officer

*Versatile Footwear | Feb 2020 - July 2021*

- ▶ Small scale business of women footwear with a workforce of 16 employees.
- ▶ Taking care of inventory management.
- ▶ Weekly audit of inventory in the supervision of the owner and submit the detailed report on monthly basis.

## **SOFTWARES**

- ▶ MS Office (word)
- ▶ MS Office (PowerPoint)
- ▶ MS Office (Excel)

## **ACHIVEMENTS**

▶	Taekwondo Representative in Beacon Askari college.	2009
▶	Executive Member at Pak Relief Foundation	2017
▶	School Long jump Champion	2011 – 2012
▶	Winner of school's Football Championship	2014 – 2015

## **SKILLS**

- ▶ Goal Oriented.
- ▶ Leadership.
- ▶ Consistent.
- ▶ Business Communication
- ▶ Analytical and problem solving
- ▶ Ability to work under pressure
- ▶ Team Work

## **LANGUAGES**

- ▶ English
- ▶ Urdu